

Position opening July 30th. Hours are Monday and Wednesday 8 – 12 and rotating weekends Saturday and Sunday 8 – 12. Can be somewhat flexible. Schedule will continue through Fall Semester and will be reviewed thereafter.

Duties include but are not limited to:

Daily

- **Check watering** carefully and thoroughly (39A, Conservatory, and Hort Farm). This is **responsibility #1**. If you are here and will not be watering, establish who WILL be.
 - Pull weeds from pots
 - Groom plants (remove dead leaves; plants should always look 'show-ready')
 - Scout for pests/observe condition of plant
 - Get to know plants individually and be cautious not to overwater
 - Learn about dormancy and plants' varying needs
- **Conservatory** – make sure it is swept and all water features are topped off.
 - Check all hanging and potted materials carefully.
 - Remove fallen debris from mulched areas and sweep
- **Trash** – all trashes must be emptied at least once a day
- **Clean up after yourself, and finish what you start.**

Weekly and continuous tasks

- Shop-vac all **benches and floors** – all cement floors should be done weekly. Don't forget cracks, corners, and behind retaining walls.
- After floors have been vacuumed, hose them down with well water (in Conservatory, follow with RO rinse for plants near walkway).
- Tidy work areas
- Teaching Greenhouse – check that it is clean and keep the pots moving through the sanitation bin.
- Pull any weeds on floor in all greenhouses
- Check clone machine for water levels and cuttings that are ready for the trash or a pot.
- Cut suckers and water sprouts in Conservatory

Additionally, there is the opportunity to study for and obtain a commercial pesticide applicator's certification once a trial period has been successfully completed. Materials and time to study will be provided and exam fees covered.

Interested persons should email Lisa Murphy at Murph640@msu.edu with a resume and brief letter explaining why they would be a good candidate for this position.